



Contra
Costa
County

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: March 30, 2021

Subject: Contract with NetFile, Inc., to Provide E-filing Services for Statements of Economic Interest

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with NetFile, Inc., in an amount not to exceed \$175,000 to provide e-filing services for California Fair Political Practice Commission (FPPC) Statements of Economic Interest (Form 700) and FPPC Campaign Finance Disclosure, for the period April 1, 2021 through March 31, 2024.

FISCAL IMPACT:

The costs of the contract are shared by the Clerk of the Board and the Clerk-Recorder Elections Division, and the amounts have been budgeted and appropriated for FYs 2020-21 and FY 2021-22.

BACKGROUND:

Certain elected and appointed County and Special District officials are required to file annual Statements of Economic Interest with the Clerk of the Board or with the Elections Division of the Clerk-Recorder's Office. Candidates for elective office and committees supporting or opposing ballot measures are required by the FPPC to file Campaign Finance

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/30/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 30, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: 925-335-7807

cc:

Disclosure Reports with the Elections Division of the Clerk-Recorder's Office. These Reports are required to be made public. Services provided by NetFile will

BACKGROUND: (CONT'D)

permit these types of reports to be submitted electronically online, and will make them publicly available online. In addition, County Ordinance No. 2016-05 requires the Campaign Finance Disclosure Reports to be filed electronically. NetFile provides this capability and makes the information in a redacted form available on-line.

The contract will include a Special Condition limiting the Contractor's maximum liability to the county to the total amount of fees paid by the County under this Agreement in the twelve months preceding the date on which the claim accrued.

CONSEQUENCE OF NEGATIVE ACTION:

if unapproved, the information would be unavailable online and the Clerk of the Board and the Elections Division would only receive and disclose these reports in a hard copy format. Campaign Finance Disclosure documents would not be able to be filed electronically per Ordinance No. 2016-05.