



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 30, 2021

Subject: Lease amendment with Contra Costa Community College District for 2600 Mission Bell Dr., San Pablo.

**RECOMMENDATION(S):**

APPROVE a lease amendment with Contra Costa Community College District for approximately 2,652 square feet of classroom space for the Employment & Human Services Department (EHSD) Community Services Bureau at 2600 Mission Bell Drive, San Pablo. This amendment will extend the lease term through June 30, 2022 with one three-year renewal term. The annual rental payment for the first year is \$61,080 with annual increases thereafter.

AUTHORIZE the Public Works Director, or designee, to execute the amendment and any renewal options.

**FISCAL IMPACT:**

50% Federal - Early Head Start Funds, 50% State of California Department of Education.

**BACKGROUND:**

The County has been leasing two classrooms and the associated playgrounds at 2600 Mission Bell Drive in San Pablo since 2003 on behalf of Head Start. EHSD, Community Services Bureau collaborates with the Head Start Program to provide comprehensive early

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/30/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 30, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stacey Sinclair, 925.  
957-2464

cc:

childhood education, health, nutrition, and parent involvement services to low-income children and families throughout the County community. This amendment will allow the Head Start Program to continue providing those services at this location.

### CONSEQUENCE OF NEGATIVE ACTION:

Not authorizing the amendment for the continued operation by EHSD-Community Services Bureau for Head Start and child development programs at this location would require finding another suitable location, at increased rent, together with the associated expenses of moving and constructing new tenant improvements.

### ATTACHMENTS

Lease Amendment