



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 30, 2021

Subject: Contract with Horizon Water and Environment, LLC, for Countywide Routine Maintenance Program Development and Coordination.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute a Sole Source Contract (contract) with Horizon Water and Environment, LLC, in an amount not to exceed \$500,000, for Routine Maintenance Program development and coordination, for the period March 30, 2021 to March 30, 2024, Countywide. County Project No. WO8241

**FISCAL IMPACT:**

This contract is funded by 100% Flood Control District Funds.

**BACKGROUND:**

Contra Costa County (County) Public Works Department has developed a Routine Maintenance Program (Program) for work in and around features such as creeks, streams, and drainage basins in lieu of seeking individual permits for routine maintenance. The U.S Army Corps of Engineers, Regional Water Quality Control Boards, California Department of Fish and Wildlife, and the San Francisco Bay Conservation and Development Commission regulate these features. Horizon Water and Environment, LLC, was previously commissioned to develop the Program and provide regulatory coordination support based

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/30/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 30, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ave' Brown,  
925-313-2311

cc: Ave' Brown

on their expertise developing

BACKGROUND: (CONT'D)

routine maintenance programs. The Program is a living document that may require revisions as information is gathered during implementation. The Scope of this contract includes assistance in the first years of implementation as needed, development of program templates, revisions to the Program as needed, regulatory coordination, as well as technical expertise as needed in areas of biological, botanical, cultural resources and hydro-geomorphological sciences.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved by the Board of Supervisors, it may jeopardize or delay implementation of the Program.