



**Contra
Costa
County**

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: March 23, 2021

Subject: Approval of Contract for Specialized Professional Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Counsel, or designee, to execute, on behalf of Contra Costa County, a contract for specialized professional services with Karen Kramer doing business as Kramer Workplace Investigations.

FISCAL IMPACT:

Services will be billed at the hourly rate of \$325 per hour for legal and investigatory services and \$400 per hour for testimony.

BACKGROUND:

County Counsel assists County departments with workplace investigations, preparing for anticipated litigation, and providing legal advice. Karen Kramer has specialized expertise in the area of employment law and litigation. It is anticipated that the services of Kramer Workplace Investigations will be of assistance to the County Counsel in the County's workplace investigations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Mary Ann Mason
925-655-2200

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The County will be unable to obtain the firm's services.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Contract for Legal Services