



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: March 23, 2021

Subject: Recognizing Melody Hung-Fan on her retirement after 33 years of service to Contra Costa County

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/102 to recognize Melody Hung-Fan, Director of Public Health Laboratory Services, on the occasion of her retirement after 33 years of service to Contra Costa County.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

Melody Hung-Fan began her career with Contra Costa County in 1988 as a Public Health Microbiologist. She worked her way up the ranks of the Public Health Labs, through promotions to the Senior Public Health Microbiologist in 1993, Supervising Public Health Microbiologist in 2000, and Public Health Laboratory Manager in 2009. In 2013, she was promoted to her current role of Director of Public Health Laboratory Services, where she has

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Wendy Mascitto, Deputy

Contact: Lauren Ludwig,  
925-957-5269

cc:

spent the last 8 years planning, evaluating, organizing, and directing all activities and staff of the Contra Costa Public Health Laboratory. Under Ms. Hung-Fan's leadership, the Contra Costa Public Health Laboratory has been in the forefront of the Public Health industry for years; she and her staff have worked tirelessly throughout all phases of creating, running, and evaluating testing procedures for a variety of public health issues, including HIV, West Nile virus, Zika virus, Influenza,

### BACKGROUND: (CONT'D)

SARS-CoV-2, etc.; more recently, her efforts to provide effective guidance during a historic, unprecedented time of Public Health concern due to the global pandemic, have been instrumental in ensuring the safety of the communities that Contra Costa County serves, as well as the Public Health Laboratory staff.

The Health Services department would like to recognize Ms. Hung-Fan on her exceptional accomplishments throughout her career with Contra Costa County, and congratulate her on her retirement after 33 years of service to the County and the communities we serve.

### ATTACHMENTS

Resolution 2021/102