



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: March 23, 2021

Subject: Amendment to the Agreement between the County and the City of Hercules for County's Provision of Building Inspections Services

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute an amendment to the agreement between the County and the City of Hercules for building inspection and code enforcement services provided by the County to the City. The amendment is to revise and increase the hourly rates specified in the contract with no change to other Agreement terms.

**FISCAL IMPACT:**

None. All costs will be reimbursed by the City of Hercules.

**BACKGROUND:**

The City of Hercules has requested the County's assistance to provide Department of Conservation and Development (DCD) staff to provide building inspection and code enforcement services to the City. The current agreement has been in effect since January 29, 2014. With the Board's approval, DCD will continue to provide the services with a new set of hourly rates for DCD staff. The revised hourly billing rates have been adjusted for inflation so that the cost of DCD staff time is fully offset by the revised rates. The amendment has been approved to form by County Counsel's office.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jason Crapo,  
925-674-7722

cc:



**CONSEQUENCE OF NEGATIVE ACTION:**

If the Board of Supervisors does not approve the amendment, DCD will not be able to be appropriately reimbursed.

**ATTACHMENTS**

Exhibit A- DCD Hourly Billing Rates

Exhibit B- Amendment Agreement Between City of Hercules and CCC