



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 30, 2021

Subject: Approve and Authorize Amendment No. 1 to the Contract with Cox Commercial Flooring, Inc., Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Cox Commercial Flooring, Inc., effective March 30, 2021, to increase the payment limit by \$750,000 to a new payment limit of \$1,500,000 and extend the term from June 30, 2021 to June 30, 2022, to provide on-call flooring services, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Facilities Services is responsible for the maintenance of over two million square yards of carpeted and vinyl flooring. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County Facilities.

The term of the current contract with Cox Commercial Flooring is from July 1, 2018 through June 30, 2021. This amendment will be extending the term by one (1) additional year to June 30, 2022. The amendment will also add \$750,000 to the current contract limit of \$750,000. The increase in contract limit will be used as needed, with no minimum

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/30/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 30, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

amount that must be used.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, floor maintenance and repair services with Cox Commercial Flooring, Inc., will be discontinued.