Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: June 8, 2021

Subject: Add one (1) Information Systems Specialist II Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25730 to add one (1) Information Systems Specialist II (LTVA) (represented) position at Salary Plan and Grade TB5 1393 (\$5,225 - \$6,351) in the Department of Conservation and Development ("DCD").

FISCAL IMPACT:

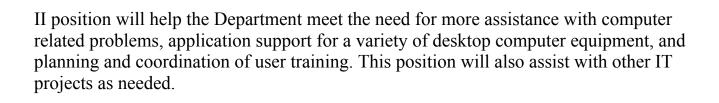
Upon approval, this action will result in an annual personnel costs of approximately \$127,500 of which \$24,400 is pension costs. The position will be funded 100% by land development funds.

BACKGROUND:

In March 2020, many of the Department of Conservation and Development's processes changed significantly due to COVID-19. For example, all building and planning applications are now received online, and Application and Permit Center operations are 100% paperless. These changes have had a number of positive benefits for the public and have improved the efficiency of a number of permit review processes, but there has also been an increased need for Information Technology (IT) staff to provide desktop user support, to update and upgrade computer systems, and provide user training. This Information Systems Specialist

✓ APPROVE	OTHER
Action of Board On: 06/08/2021 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor Contact: Arnai Maxey (925)	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: June 8, 2021 Monica Nino, County Administrator and Clerk of the Board of Supervisors By: June McHuen, Deputy
674-7876	

cc: Sylvia Wong Tam, Arnai Maxey



CONSEQUENCE OF NEGATIVE ACTION:

Failure to add this position will result in insufficient staffing to perform IT related functions that support DCD users as well as the customers served by DCD.

ATTACHMENTS

P300 25730_Add 1 Info Systems Specialist II in DCD