



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 23, 2021

Subject: Execute a contract amendment with Stantec Consulting Services, Inc., Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Stantec Consulting Services, Inc., to extend the term from March 31, 2021 to March 31, 2022 and increase the payment limit from \$250,000 to \$400,000, for continued on-call landscape architect services, Countywide.

**FISCAL IMPACT:**

100% Special Revenue Funds.

**BACKGROUND:**

The Public Works Department is involved in the development and review of landscape improvement projects throughout the County. As part of this regular work, consultant services are required to augment Public Works staff and provide special technical assistance on an on-call basis. After a solicitation process, Stantec Consulting Services, Inc. was one of four firms selected to provide landscape architecture services. These services include the managing, inspecting and overseeing of developer and County landscape projects, as well as performing the duties of a landscape designer, landscape architect, landscape plan checker, landscape construction field inspector, grounds and facilities inspector, and/or playground

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Rochelle Johnson (925)  
313-2299

safety inspector. The consultant will be involved in projects primarily for areas within the Countywide Landscaping District (LL-2) and County Service Areas (CSAs).

**CONSEQUENCE OF NEGATIVE ACTION:**

Without the approval of the Board of Supervisors, there may be delays in the implementation of landscape improvements within various special districts in the County, and may also delay approval of right of way landscape improvements in private developments.