



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Robin Lipetzky, Public Defender  
Date: March 23, 2021

Subject: Increase the hours of one part-time Deputy Public Defender III and cancel one vacant part-time Deputy Public Defender III

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25700 to increase the hours of one (1) part-time (20/40) Deputy Public Defender III (25TB) (represented) position number 13525 at salary plan and grade JD5 2146 (\$11,614.41 - \$14,832.09) to full time (40/40) and cancel one (1) vacant part-time (20/40) Deputy Public Defender III (25TB) (represented) position number 13524 in the Office of the Public Defender.

**FISCAL IMPACT:**

The current costs of these positions are included in the department's budget.

**BACKGROUND:**

The Office of the Public Defender is requesting this position adjustment to increase the hours of one part time Deputy Public Defender III position from 20/40 hours to 40/40 hours so the incumbent can be assigned additional cases. The increase of hours will be offset by deletion of one vacant 20/40 Deputy Public Defender III, resulting in no change to cost.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this request is not approved, the Public Defender will not be able to increase the hours of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Susan Woodhouse,  
925-335-8031

the incumbent and it may be difficult for the incumbent to take on additional cases working less hours.

## ATTACHMENTS

P300 No. 25700