



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 23, 2021

Subject: Contract with Arboricultural Specialties, Inc., dba The Professional Tree Care Company, a California Corporation, Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Arboricultural Specialties, Inc., d/b/a The Professional Tree Care Company, in an amount not to exceed \$2,000,000, to provide on-call tree maintenance and removal services at various County sites and facilities, for the period May 1, 2021 through April 30, 2024, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Services is responsible for grounds maintenance of all County properties. An important aspect of this is tree maintenance and trimming. The contractor will provide tree maintenance, trimming and complete removal, as needed. The Contractor also has the personnel, equipment and training to trim trees near power lines and provide any necessary traffic control.

Originally bid on BidSync #2011-438, Arboricultural Specialties, Inc., d/b/a The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **03/23/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 23, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,  
(925) 313-7082

By: Laura Cassell, Deputy

cc:

Professional Tree Care Company, was one of two lowest, responsive and responsible vendors awarded for this work. The contract will have

BACKGROUND: (CONT'D)

a term of three (3) years with the option of two (2) one-year extensions and will be used as needed, with no minimum amount that has to be spent.

Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. Facilities Services is requesting a contract with Arboricultural Specialties, Inc., d/b/a The Professional Tree Care Company, to be approved for a period covering three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, tree maintenance services with Arboricultural Specialties, Inc., d/b/a The Professional Tree Care Company, will be discontinued.