



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: February 9, 2021

Subject: ADOPT Resolution No. 2021/58 directing Human Resources Department to adjust salary ranges of WEX and Title V trainee classifications

**RECOMMENDATION(S):**

Adopt Resolution No. 2021/58 directing the Human Resources Department to reallocate the salary on the salary schedules for WEX Trainee (XSK2) (unrepresented) and Title V Trainee (XSK1) (unrepresented) classifications to be in line with the adjusted wage reimbursements for Contra Costa Works (CCWORKS) Subsidized Employment Program participants approved by the Board of Supervisors on June 2, 2020.

**FISCAL IMPACT:**

Upon approval, the cost of this action will be absorbed by the Department who utilize these classifications.

**BACKGROUND:**

On June 2, 2020, the Board of Supervisors approved the Employment and Human Services Department to reimburse employers participating in the Contra Costa Works (CCWORKS) Subsidized Employment Program no less than \$14.00 per hour but not to exceed \$20.00 per hour for those CalWORKs participants work sited during the period July 1, 2020 through June 30, 2021. The WEX and Title V Trainee classifications salary schedules consist of two (2) salary steps. In order to remain in line with the new wage reimbursement amounts, the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/09/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Michelle Fregoso,  
925-608-5025

cc:

salary schedules will be reallocated to reflect the new range with step 1 being set at \$14.00 per hour with \$1.00 incremental steps up to final step of \$20.00.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the CCWORKS program participants will have fewer employment opportunities, continue reliance on public benefits, and will not receive a comparable wage to those workers performing the same or like duties at the worksite.

### ATTACHMENTS

Resolution 2021/58

Attachment A