



**Contra
Costa
County**

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: March 2, 2021

Subject: Add one Animal Clinic Veterinarian-Exempt position and cancel one Veterinary Assistant position in the Animal Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25692 to add one (1) Animal Clinic Veterinarian-Exempt (BKS1) (unrepresented) position at salary plan and grade B85 1957 (\$9,139 - \$11,108) and cancel one (1) Veterinary Assistant (BKRA) (represented) vacant position #17053 at salary plan and grade QA5 1063 (\$3,768 - \$4,580) in the Animal Services Department.

FISCAL IMPACT:

Upon approval, the Department will reduce its non-County professional services allocations by \$133,184 in veterinary care services to support this request. The estimated cost of this action will be \$28,071 for fiscal year 2020/21. This position will include an annual pension expense of \$47,763. This position will be funded by 19% User Fees, 45% City Revenue, 36% County General Fund. The revenue to support this position will be continued in fiscal year 2021/22.

BACKGROUND:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arturo Castillo (925)
608-8470

cc:

The Animal Clinic Veterinarian-Exempt supports the Department by following

BACKGROUND: (CONT'D)

all State and local veterinary guidelines in the Spay and Neuter Clinic and In-House Medical Care. The Animal Clinic Veterinarian-Exempt also collaborates with the Chief of Shelter Medicine on the hiring and oversight of the Department's contracted Veterinarians. The Animal Clinic Veterinarian-Exempt sets the standards of care and protocols, while training skilled staff (e.g. Veterinarians, Registered Veterinary Technicians, Veterinary Assistants) to provide high level customer service to animal care partners and members of the public. Currently, Animal Services does not have an Animal Shelter Veterinarian-Exempt position. Contract veterinarians currently perform the veterinarian work within the Department, with oversight from the Chief of Shelter Medicine, which has caused a strain on the Department.

CONSEQUENCE OF NEGATIVE ACTION:

The Animal Shelter will not have adequate oversight to operate the Animal Spay and Neuter Clinic and urgent and emergency medical services, while also meeting State and local medical care requirements and mandates.

ATTACHMENTS

P300 No. 25692