



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: February 2, 2021

Subject: Purchase Order with Sam Clar Office Furniture, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, a purchase order with Sam Clar Office Furniture, Inc., in the amount not to exceed \$256,256 to purchase furniture for the Behavioral Health Administration office located at 1340 Arnold Drive, Suite 200, Martinez.

FISCAL IMPACT:

This purchase is funded 100% by non-recurring cost settlement funding.

BACKGROUND:

Sam Clar Office Furniture, Inc. has supplied needed furniture and installation for offices and other spaces to multiple Health Services Department (HSD) locations. Behavioral Health is remodeling their current office at 1340 Arnold Ste. 200, Martinez and requires furniture and workstations to accommodate staff that will utilize the office.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, Behavioral Health Division staff will not be able to complete their office remodel, and the staff will not have updated furniture or workstations

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **02/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Suzanne Tavano,
925-957-5212

to perform their work efficiently.