



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: February 2, 2021

Subject: Approve and Authorize Amendment No. 1 to the Contract with Atco Tow, Inc., Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Atco Tow, Inc., effective February 2, 2021, to increase the payment limit of \$250,000 by \$200,000 to a new payment limit of \$450,000 with no change to the contract term of February 1, 2019 to January 31, 2022, to provide on-call vehicle towing services, Countywide.

**FISCAL IMPACT:**

100% Fleet Internal Services Fund.

**BACKGROUND:**

Public Works Fleet Services maintains all County vehicles. As such, vehicle towing is an important part in getting damaged or broken units from one point to another. COVID 19 and social distancing protocols have presented challenges with regards to the drop-off and pickup of County vehicles. As a result, the contract balance has risen substantially.

This amendment will be adding \$200,000 to the current contract limit of \$250,000. This amendment is needed to ensure the County has access to the contractor's services through

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 2, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Carlos Velasquez,  
(925) 313-7072

cc:

the term of the contract. The increase in contract limit will be used as needed, with no minimum amount that must be used.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved the County would be hampered in its ability to have vehicles towed as needed.