



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 2, 2021

Subject: Reassign one Assistant Director of Health Services-Exempt position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25685 to reassign one (1) Assistant Director of Health Services - Exempt (VCB1) position #18046 at salary plan and grade level B82-1991 (\$116,826 - \$186,765) from Public Health (0450/5752) to Hospital Enterprise Fund I (0540/6549) in the Health Services Department. (Represented)

FISCAL IMPACT:

The annual cost of this position is approximately \$301,915, which includes pension costs of \$72,427. If this action is approved, salary and benefit cost expenses, and the respective FTE count, will move from the Public Health Department Budget Unit (0450) to the Hospital Enterprise Fund I Budget Unit (0540).

BACKGROUND:

The Department is requesting to reassign one Assistant Director of Health Services - Exempt (VCB1) position #18046 and its incumbent from Public Health (Budget Unit #0450/5752) to Hospital Enterprise Fund I (Budget Unit #0540/6549) in the Health Services Department. In July 2020, the position was added and allocated to Public Health in response to COVID-19 staffing needs. Since the department was able to staff COVID-19 response

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares,
957-5240

cc:

needs through other labor distribution, the Office of the Director used this position in November 2020 to fill its Chief Equity Officer staffing need. As a result, Health Services

BACKGROUND: (CONT'D)

Finance has been performing manual accounting adjustments to charge the appropriate Hospital Enterprise Fund I budget for this position. This request will move the position to its appropriate cost center for accurate accounting and budget purposes.

The position will support the department's efforts to foster safety, health and wellness in an equitable and meaningful way.

CONSEQUENCE OF NEGATIVE ACTION:

The position will remain in the incorrect cost center which requires manual accounting adjustments by Health Services Finance staff.

ATTACHMENTS

P300 No. 25685 HSD