



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 19, 2021

Subject: Establish a Project classification and Add positions in the Health Services Department

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25679 to establish the classification of Public Health Nurse Program Manager-Project (VWH2) at salary plan and grade level ZZX-1006 (\$11,778 - \$14,317) and add five (5) positions; and add sixty (60) Registered Nurse-Project (VWX5) positions at salary plan and grade level LT2-1832 (\$10,918 - \$13,635) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

This request has an annual cost of approximately \$17,066,897.21 with pension costs of \$3,958,957 already included. These positions will be 100% funded by Federal and State emergency funding.

**BACKGROUND:**

As part of the COVID-19 response, the Health Services Department is requesting to establish the Public Health Nurse Program Manager-Project classification and add five (5) positions; and add sixty (60) Public Health Nurse-Project positions allocated to the Vaccine Branch to administer mass vaccinations. The department will fill positions as needed, but is also partnering with local pharmacies, health providers, fire agencies, and private health

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/19/2021** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

Contact: Jo-Anne  
Linares, 925) 957-5240

Monica Nino, County Administrator and Clerk of the Board of  
Supervisors

By: , Deputy

cc: Sylvia Wong-Tam, Jo-Anne Linares

systems to increase vaccine administration efforts.

CONSEQUENCE OF NEGATIVE ACTION:

There will not be sufficient staff to administer COVID-19 vaccines, which negatively impacts the health and safety of County residents.

CLERK'S ADDENDUM

**CORRECTED TO READ: ADOPT Position Adjustment Resolution No. 25679 to establish the classification of Public Health Nurse Program Manager-Project (represented) and add five positions and add sixty Registered Nurse-Project (represented) positions in the Health Services Department. (100% Federal and state emergency funds)**

ATTACHMENTS

P300 No. 25679 HSD