



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 19, 2021

Subject: Amendment #25-012-42 with The Center for Common Concerns, Inc. (dba HomeBase)

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #25-012-42 with The Center for Common Concerns, Inc. (dba HomeBase), a non-profit corporation, effective December 1, 2020, to amend Contract #25-012-40, to increase the payment limit by \$74,549, from \$311,150 to a new payment limit of \$385,699, for additional consultation and technical assistance to the department on the Continuum of Care planning and resource development, with no change in the original term of July 1, 2020 through June 30, 2021.

**FISCAL IMPACT:**

Approval of this amendment will result in additional expenditures of up to \$74,549 and will be funded by 57% by Housing and Urban Development (\$220,726), 34% by Federal Medi-Cal Administrative Activities (MAA) (\$130,048), and 9% Kaiser Foundation grant funding (\$34,925). (No rate increase)

**BACKGROUND:**

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/19/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Lavonna Martin,  
925-608-6701

This contractor provides support to the County's Health Housing and Homeless Services Division in applying for grant opportunities, including work plan development, research and analysis, project design, and preparation and submission of the final proposal. The contractor also provides consultation and technical assistance to the Health Housing and Homeless Services Division with regard to the

### BACKGROUND: (CONT'D)

development and implementation of the County's Health, Housing and Homeless Program, responding to disasters such as COVID-19, local policy such as continuing to support the Contra Costa Countywide Base Conversion Collaborative, and technical assistance to the Council on Homelessness.

On July 28, 2020, the Board of Supervisors approved Contract #25-012-41 with The Center for Common Concerns, Inc. (dba HomeBase), in an amount of \$311,150 for the provision of consultation and technical assistance to the department with regard to the Continuum of Care planning and resource development, including grant-writing services for county's McKinney-Vento application for the period from July 1, 2019 through June 30, 2020.

Approval of Contract Amendment Agreement #25-012-42 will allow the contractor to provide additional consultation and technical assistance for county's Continuum of Care planning and resource development through June 30, 2021.

### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, county will no longer have the expertise needed to meet all federal guidelines to secure maximum McKinney-Vento funding required to implement the 10-year plan to eliminate homelessness in Contra Costa County.