



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 19, 2021

Subject: Amendment #25-038-12 with Shelter Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #25-038-12 with Shelter Inc., a non-profit corporation, to amend Contract #25-038-9 (as amended by Amendment/Extension Agreement #25-038-10 and Amendment Agreement #25-038-11), effective January 1, 2021, to increase the payment limit by \$267,288, from \$890,676 to a new payment limit of \$1,157,964, with no change in the term of July 1, 2019 through June 30, 2021, for additional COVID-19 emergency shelter services to families in Contra Costa County.

**FISCAL IMPACT:**

Approval of this amendment will result in additional expenditures of up to \$267,288 and will be funded by 65% Federal Emergency Management Agency (FEMA) (\$755,973), 12% by COVID-19 Homeless Housing and Assistance Program (HHAP) funds (\$139,067), 13% County General Fund (\$150,000), and 10% federal and state emergency funding (\$112,924). (No rate increase)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/19/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Lavonna Martin,  
925-608-6701



## BACKGROUND:

On March 10, 2020, the Board of Supervisors requested that the Governor proclaim a State of Emergency in Contra Costa County (Gov. Code Section 8625) due to COVID-19. The Health Department must use all available preventative measures to combat the spread of COVID-19 which includes testing and vaccine administration. The Department must enter into contracts for these services and competitive bidding requirements are suspended to the extent necessary to address the effects of COVID-19.

In August 2019, the County Administrator approved and the Purchasing Service Manager executed Contract #25-038-9 with Shelter Inc. to provide emergency shelter services to families in Contra Costa County for the period from July 1, 2019 through June 30, 2021.

On April 28, 2020, the Board of Supervisors approved Amendment/Extension Agreement #25-038-10 to increase the payment limit by \$370,196 to a new payment limit of \$445,196 and to extend the termination date from June 30, 2020 to June 30, 2021. On September 8, 2020, the Board of Supervisors approved Amendment Agreement #25-038-11 to increase the payment limit by \$445,480 to a new payment limit of \$890,676 with no change in the term July 1, 2019 through June 30, 2021.

Approval of Amendment Agreement #25-038-12 will allow the contractor to provide additional COVID-19 emergency shelter services to families in Contra Costa County through June 30, 2021.

## CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, county's homeless individuals will not receive COVID-19 emergency shelter services housing during the COVID-19 pandemic, further putting the community at risk.