



Contra  
Costa  
County

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: January 19, 2021

Subject: Execute a contract with Leckey Consulting, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract with Leckey Consulting, Inc. in amount not to exceed \$948,500, for the period of February 1, 2021 through November 30, 2022 to provide project management and consulting services to implement Workday, the County's financial management modernization software.

**FISCAL IMPACT:**

100% General Fund

**BACKGROUND:**

In July 2019, the County contracted with a third-party to assess our legacy financial management system. The contractor had numerous meetings and interviews with the various stakeholders of the system and thereafter submitted a System Modernization Analysis Report. This report concluded that the County would be best served by replacing the entire system rather than update it. Subsequently, a Request for Proposal (RFP) was issued to qualified bidders who could provide a

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/19/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr  
925-608-4071

cc:

comprehensive financial management software system and the firm Workday was chosen as the successful bidder.

### BACKGROUND: (CONT'D)

The process to implement Workday will be a labor-intensive effort and will require someone to provide a day-to-day, hands-on management approach without having to address any outside competing responsibilities or obligations. Because of the complexity of the project and the need to adhere to a tight timeframe and budget, the County has opted to hire an independent project manager to oversee and lead the implementation effort. Another RFP was issued and the successful bidder is Leckey Consulting, Inc. Steve Leckey, President of Leckey Consulting, Inc. will lead this project and Mr. Leckey has been involved with over 29 Enterprise Resource Planning Financial Management modernization projects consisting of assessments of current systems, software selection, executive oversight, quality assurance services and/or as the project manager for implementations or upgrades. Mr. Leckey is a certified Project Management Professional and has over 25 year of combined consulting and public sector experience. In the past several years, Mr. Leckey has successfully completed financial management software implementations for Sonoma and Placer Counties.

### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will need to find a way to provide the necessary resources to lead this initiative which could significantly delay the project would not be cost-effective.