



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 19, 2021

Subject: Purchase Order Amendment with Cintas Corporation

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, an amendment to purchase order #F15283 with Cintas Corporation, to increase the payment limit by \$201,000 to a new payment limit of \$400,000 for the purchase of janitorial supplies and minor equipment as well as repair and labor for the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from August 1, 2020 through December 31, 2021.

**FISCAL IMPACT:**

This purchase order will result in additional expenditures of up to \$201,000 and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**

Cintas Corporation provides janitorial supplies, parts, gloves, uniforms, minor equipment, non-medical supplies, mats, microfiber mops, microfiber wipes, curtain wash, roll-off soil totes and other products to ensure that CCRMC and Health Centers are sanitary. Cintas Corporation is currently being utilized for the specifics given with exceptional customer satisfactions. Since CCRMC already purchase supplies from this company they would like

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **01/19/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

to amend the current purchase order to prevent any gap in services and goods provided.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, then the CCRMC and Health Centers will be unable to keep the facilities clean which may impact patient care and our license to operate as a hospital. It may not be feasible to find an alternate supplier in time to prevent negative consequences.