



**Contra
Costa
County**

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: January 5, 2021

Subject: AUTHORIZING COUNTY ADMINISTRATOR MONICA NINO TO TAKE ACTIONS AND CARRY OUT DUTIES OR FUNCTIONS PREVIOUSLY GRANTED TO DAVID TWA BY NAME

RECOMMENDATION(S):

APPROVE the extension of all authorizations previously granted to David Twa, by name, to Monica Nino, including, but not limited to, signing grant award documents, filing reports and other duties or functions to support County operations.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

From time to time, the Board provides County employees with authority to carry out duties in support of County operations. This includes, but is not limited to, entering into grant agreements, executing contracts, lease agreements or other legal documents and serving as a contact with state and federal agencies. Depending on the specific issue, that authority may be provided to the County employee in their official capacity, such as by position or title, or simply by name.

Today's action extends all previous authorizations granted by the Board to David Twa, by name, to Monica Nino. All other authorizations granted to the County Administrator, by

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/05/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 5, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Timothy Ewell, (925)
655-2043

cc:

position or title, will naturally flow to the incumbent of that position over time. This action allows for a smooth transition and will minimize interruptions in service that may occur should Board clarification of authority be requested by outside entities in the future.

CONSEQUENCE OF NEGATIVE ACTION:

There may be instances in which the Board had previously provided authorization to David Twa, by name rather than by position in support of County operations. If that same authority is not extended to Monica Nino, it may result in the need for the Board to take a new action to provide that authority on a case by case basis.

CHILDREN'S IMPACT STATEMENT:

No impact.