



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: November 2, 2021

Subject: Cancel Infection Prev and Control Prg Manager-Project position #18145 and add one Infection Prev and Control Prg Manager position in Health Svcs

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25673 to cancel one vacant Infection Prevention and Control Program Manager-Project (VWS1) position #18145 and add one Infection Prevention and Control Program Manager (VWSF) position at salary plan and grade level ZZX-1004 (\$11,378 - \$14,210) in the Health Services Department.
(Represented)

FISCAL IMPACT:

The project position was originally added in response to the emergency COVID-19 staffing needs and funded by federal and state emergency funding. Though there will not be an increased cost for the merit position, the ongoing funding source to support this staffing need will be within the Detention Division's General Fund allocation. An appropriation adjustment will be submitted by the department to account for the permanent salary and benefit costs associated with the addition of this permanent position. (100% total General Fund offset)

BACKGROUND:

The Infection Prevention and Control Program Manager-Project position #18145 was added

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/02/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 2, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares,
957-5240

cc:

in May 2020 and allocated to the County Adult Detention Facilities in response to the COVID-19 emergency staffing needs. The Department posted the job announcement in September 2020 and

BACKGROUND: (CONT'D)

has not been successful in its recruitment and outreach efforts to fill this critical position. In the meantime, the Department has determined an ongoing need for this position within the Detention Division to perform regular, on-going risk assessments and outline strategies and methods to minimize the risk of transmission of blood-borne pathogen and aerosol infection that can easily spread within a congregate setting. Therefore, the Department is requesting that the project position be cancelled and a classified permanent position be added to attract qualified candidates and lead to a permanent appointment for the Detention Division's ongoing staffing needs.

CONSEQUENCE OF NEGATIVE ACTION:

The Department will continue to have difficulty recruiting for an ongoing staffing need with a position including "project" in the title, and not able to fill this critical position in Detention Division.

ATTACHMENTS

P300 No. 25673 HSD