



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 19, 2021

Subject: Contract Amendment Agreement #23-613-6 with Bayside Solutions, Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #23-613-6 with Bayside Solutions, Inc., a corporation, effective January 1, 2021, to amend Contract #23-613-5 to modify the rates to continue to provide temporary consulting, technical support and recruiting services for hard to fill positions to the Health Services Department's Information Technology Unit, with no change in the original payment limit of \$2,000,000, and no change in the original term of July 1, 2020 through June 30, 2022.

**FISCAL IMPACT:**

There is no change to contract payment limit, and the contract funding will remain as budgeted by 100% Hospital Enterprise Fund I revenues.

**BACKGROUND:**

This contractor has been contracting with the department since January 2017 under Contract #23-613, for the provision of temporary specialized project management staff, for their Project Management Office. The department relies on temporary staffing and recruitment agencies for coverage during staff absences/leaves and to find qualified candidates for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/19/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 19, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,  
925-335-8777

specialized and hard to fill positions.

## BACKGROUND: (CONT'D)

On April 28, 2020, the Board of Supervisors approved Contract #23-613-5, with Bayside Solutions, Inc., in the amount of \$2,000,000 for the provision of qualified temporary consulting and technical support services, and contract-to-hire and/or direct placement candidates for hard to fill positions in the Health Services Department's Information Systems Unit for the period January 1, 2020 through June 30, 2022.

Approval of Contract Amendment Agreement #23-613-6 will allow Contractor to continue providing temporary consulting, technical support and recruiting services for hard to fill positions to the Health Services Department's Information Technology Unit also allowing the Unit to respond to the increasing needs of other Health Services departments due to the onset of COVID-19, through June 30, 2022.

## CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Health Services Information Technology Unit will not be able to add the necessary temporary staff as needs arise and would not be able to respond to the needs of all of health services in a timely manner.