



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: December 15, 2020

Subject: Gift Cards and Food for the Health Care for the Homeless Program

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to purchase food for the Program Governance Meetings totaling no more than \$300 (15 people at \$20 each for 1 month) and gift card incentives totaling \$500 (100 \$5 gift cards) for the Health Care for the Homeless Program participants, for the period from February 1, 2020 through January 31, 2021.

**FISCAL IMPACT:**

The purchases will result in budgeted expenditures of up to \$800 and are authorized and 100% funded by the U.S. Health Resources and Services Administration (HRSA) Grant and FQHC reimbursement. No County funds required.

**BACKGROUND:**

The Health Care for the Homeless Program received a grant from Health Resources and Services Administration to provide health care for the homeless population in Contra Costa County. A requirement of the grant is to establish and maintain Program Governance through a Co-Application Governing Board for Health Care for the Homeless program evaluation and CEO/Program Director evaluation. Additionally, another component of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **12/15/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 15, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Daniel Peddycord,  
925-313-6712

grant is to conduct monthly focus groups with participants in the program and to offer

BACKGROUND: (CONT'D)

incentives to those who participate. Included in the approved grant budget is a line item for food/incentives at an annual amount of \$5,000.

The Health Service Department anticipates purchasing 100 \$5 gift cards as incentives and providing food at the Program Governance meetings. Since COVID-19 in-person meetings have not occurred, therefore the department is only requesting up to \$300 to cover any Program Governance meeting food purchases prior to COVID-19. Approval of these purchases will cover food for the governance meetings and gift cards for the Health Care for the Homeless Program, through January 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If these purchases are not approved, the Health Care for the Homeless Program would not be fulfilling the goals outlined in the HRSA Grant.