



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: December 15, 2020

Subject: Approve a lease with Desco Investments, LLC, located at 3685 Mount Diablo Blvd., Lafayette on behalf of the Department of Conservation and Development

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease with Desco Investments, LLC, for a term of five years for approximately 1,712 square feet of office space for the Department of Conservation and Development, located at 3685 Mount Diablo Boulevard, Suite 120, Lafayette, at an initial annual rent of \$67,800, with annual increases thereafter.

FISCAL IMPACT:

100% Department of Conservation and Development Funds.

BACKGROUND:

The County has leased the premises since January 1, 2001 on behalf of the Department of Conservation and Development. This Lease will provide for the continued use of 1,712 square feet of office space, and to continue to meet the demands of customer service provided for the purpose of building inspections by the Department of Conservation and Development.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/15/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 15, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Julin Perez, 925.
957-2460

If the lease is not approved, the Department of Conservation and Development may experience interruptions in its ability to provide customer service for the purpose of building inspections.

ATTACHMENTS

Lease