



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 15, 2020

Subject: 2020 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC)

---

**RECOMMENDATION(S):**

ACCEPT the 2020 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC).

**FISCAL IMPACT:**

The action is accepting a report. There is no fiscal impact.

**BACKGROUND:**

Board policy requires that regular and ongoing boards, commissions, or committees shall annually report on activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year.

**ANNUAL REPORT**

1. Activities: The committee met on April 24, 2020, to consider applications for the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) funds, and Housing Opportunities for Persons with HIV/AIDS (HOPWA) funds. Final funding recommendations included \$2,850,000 for new construction of 62 affordable

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **12/15/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 15, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristin Sherk  
925-674-7887

cc:

apartments located in Concord and 42 units of affordable apartments located in Richmond as well as a Countywide tenant based rental assistance program in

## BACKGROUND: (CONT'D)

response to the public health order related to the COVID-19 pandemic. The committee also recommended \$1,758,902 in CDBG funds for the rehabilitation of 138 existing affordable housing units in Martinez and Richmond. Additional recommendations were to fund the Neighborhood Preservation Program, which provides rehabilitation loans and grants to low income homeowners.

2. Accomplishments: The AHFC reviewed applications as described above and provided funding recommendations to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG, HOME, and HOPWA funds.

3. Attendance/Representation: The AHFC committee achieved a quorum at the annual meeting in April. There are five current vacancies: each City Representative, one County Representative and one Community Representative. There are residents from each regional area of the County represented on the committee. The AHFC strives to have a diverse committee. Kristen Lackey/Kristin Sherk staffed the committee.

4. Training/Certification: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on related topics.

5. Proposed Work Plan/Objectives for Next Year: In 2021, the AHFC may meet twice. One meeting will be in the spring and additional meetings will be held if applications are received during the year.

## CONSEQUENCE OF NEGATIVE ACTION:

The Board would not have a 2020 report on the Affordable Housing Finance Committee.

## CHILDREN'S IMPACT STATEMENT:

The AHFC reviews and makes recommendations on many types of affordable housing projects, including housing suitable for families with children. The recommendation supports one or more of the following children's outcomes:

- (1) Children Ready for and Succeeding in School;
- (2) Children and Youth Healthy and Preparing for Productive Adulthood;
- (3) Families that are Economically Self Sufficient;
- (4) Families that are Safe, Stable and Nurturing; and
- (5) Communities that are Safe and Provide a High Quality of Life for Children and Families.