



Contra  
Costa  
County

To: Board of Supervisors  
From: Alison McKee, Interim County Librarian  
Date: November 17, 2020  
Subject: Library Closure List for 2021

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim County Librarian, or designee, to close all branches of the County Library according to the holiday and training schedule outlined in the attached "2021 Library Closures" list.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Every year in the Fall, the County Administrator's Office sends out a list to all department heads of the holidays that will be observed during the following calendar year. Using this information, an annual Library Closures list is created and submitted (attached) to the Board of Supervisors for approval.

**CONSEQUENCE OF NEGATIVE ACTION:**

The libraries will remain open and library employees will be unable to observe the holidays most other county employees do.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **11/17/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 17, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact:

cc:

## ATTACHMENTS

2021 Library Closures

2021 County Holiday Schedule