



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 10, 2020

Subject: Contract for facility condition assessment of the County building portfolio and software

RECOMMENDATION(S):

AUTHORIZE the County Administrator or designee, to sign, subject to approval by the County Administrator and approval as to form by County Counsel, a software and services agreement for facility condition assessment of the County building portfolio and software to assist in capital planning activities for five years, in an amount not to exceed \$650,000, with Accruent, L.L.C.

FISCAL IMPACT:

The cost of the assessment and software will be \$650,000. (100% General Fund Capital Reserves)

BACKGROUND:

The County did a facilities condition assessment (FCA) in 2007 which was partially updated in 2014. Ideally, an FCA should be performed every approximately five years to assess the condition and amount of deferred maintenance in the building portfolio to guide capital facilities spending and planning in the coming years. Staff recommends a comprehensive FCA be performed in FY 20-21 to help prepare capital spending plans in the upcoming budget years and since it has been approximately seven years since the last update of the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Eric Angstadt
925.655.2075

cc:

County wide FCA.

CONSEQUENCE OF NEGATIVE ACTION:

Not approving this action will limit the amount of timely and updated information on the physical condition of the County buildings during upcoming budget cycles.