



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 10, 2020

Subject: Purchase Order Amendment with Home Depot U.S.A., Inc. (dba the Home Depot Pro)

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, an amendment to purchase order #018902 with Home Depot U.S.A., Inc. (dba the Home Depot Pro), to increase the payment limit by \$120,000 to a new payment limit of \$319,000 for the purchase of janitorial and hospital supplies for the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from April 6, 2020 through March 31, 2021.

**FISCAL IMPACT:**

This amendment is 100% funded by the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Federal Emergency Management Agency (FEMA).

**BACKGROUND:**

Home Depot Pro provides janitorial supplies, hospital supplies, and other products to ensure that CCRMC and the Health Centers are sanitary. This amendment request is required due to the increased cost of cleaning associated with COVID-19.

**CONSEQUENCE OF NEGATIVE ACTION:**

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **11/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

If this purchase order is not approved, then the CCRMC and Health Centers will be unable to keep the facilities clean during the COVID-19 Pandemic, which could impact patient and employee health.