



Contra  
Costa  
County

To: Board of Supervisors  
From: Diana Becton, District Attorney  
Date: November 10, 2020

Subject: Request for relief of cash shortage

**RECOMMENDATION(S):**

AUTHORIZE relief of cash shortage in the District Attorney's Office - Special Operations Asset Forfeiture Trust Fund in the amount of \$74,441.53, as recommended by the County Administrator. (100% General Fund)

**FISCAL IMPACT:**

Cash shortage in the amount of \$74,441.53 will be funded with 100% General Fund.

**BACKGROUND:**

In accordance with provisions of Administrative Bulletin 207.7, the Auditor-Controller has verified and concurs with the report of a cash shortage in the amount of \$74,441.53 in the District Attorney's Office - Special Operations Asset Forfeiture Trust Fund.

This shortage is due to a double payment to the Department of Industrial Relations. The District Attorney's Office had seized funds in the amount of \$71,830 in June 2014 for a particular case and the amount seized was subsequently released to the Department of Industrial Relations in February 2015 in accordance with the negotiated disposition of the case. A shortage was created in October 2019 when the court order was again processed

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/10/2020 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jason Chan, (925)  
957-2234



BACKGROUND: (CONT'D)

in error. Release of the \$71,830 plus interest resulted in a second disbursement of \$74,441.53 to the Department of Industrial Relations. The District Attorney's Office is coordinating with the Department of Industrial Relations on a refund/recovery. Relief of the cash shortage is being requested to balance the account and to allow the District Attorney's Office to make immediate disbursements for other unrelated cases pursuant to court order.

CONSEQUENCE OF NEGATIVE ACTION:

The shortage will not be relieved, cash will not be in balance. Funds would not be available to pay out the legal financial obligation.

ATTACHMENTS

DA to Auditor Letter 102920