



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: December 8, 2020

Subject: APPROVE and AUTHORIZE Amendment No. 3 to Consulting Services Agreement with The Gordian Group, Inc. d/b/a The Mellon Group (WW0973)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an amendment to the Consulting Services Agreement with The Gordian Group, Inc. d/b/a The Mellon Group (Gordian), effective December 8, 2020, to increase the payment limit by \$750,000 to a new payment limit of \$2,500,000, with no change to the termination date of December 31, 2021 to continue to provide Job Order Contracting Program development and implementation services for various County projects, Countywide. (WW0973)

FISCAL IMPACT:

100% Various Capital Project funds. Gordian charges a 5% License and Job Order Development Fee if and when a job order is issued to a job order contractor, based on the value of the work and when there is an approved project and funding.

BACKGROUND:

In order to be efficient in delivering projects, the County has needed to employ a variety of project delivery methods. One such method is Public Contract Code Section 20128.5, which authorizes counties to award one or more individual annual contracts for repair, remodeling, and other repetitive work to be done according to unit prices. Once an annual contract is

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/08/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ramesh Kanzaria
925-957-2480

cc:

awarded,

BACKGROUND: (CONT'D)

individual projects are then done through job orders performed by the job order contractor at the unit prices bid for the annual contract. Such Job Order Contracting (JOC) is a project delivery tool that has been proven to reduce costs, save time, and increase productivity.

Job order contracts are typically used for well-defined, recurring or repetitive work where quick execution is essential. It is an appropriate delivery method for any type of repetitive work, especially small renovation jobs. It allows for a longer relationship with the selected contractor as various job orders issued under the contract are performed during the contract term. Because the contractor has been selected and the unit price is fixed (by the project task catalog and the contractor's adjustment factor), a job order contract allows contractor input prior to design, which can expedite the work.

On June 11, 2015, the Public Works Department published a Request for Letters of Interest seeking letters from firms to furnish, implement and assist in executing and managing an Indefinite Quantity Contracting/Job Order Contract automated system. One letter was received by the July 7, 2015 deadline from Gordian. County staff therefore recommended that the County procure Gordian's services through a Consulting Services Agreement. On July 28, 2015, the County awarded a \$500,000 contract to Gordian. Since then, two contract amendments have been issued. Amendment #1 was issued on April 25, 2017 with Board approval to increase the payment limit by \$500,000 to a new payment limit of \$1,000,000. Subsequently, on April 6, 2019, the Board approved Amendment # 2 to increase the payment limit by \$750,000 to a new payment limit of \$1,750,000 and extend the term from July 28, 2020 to December 31, 2021.

Gordian's services include the development and maintenance of a job order contract catalog, also known as a "unit price book" that contains individual construction tasks for all aspects for general conditions, maintenance, repair and construction of facilities, driveway/parking lots and other construction-related components used by the County. Gordian also provides training and support to Contra Costa County personnel and contractors for the implementation and success of the JOC program. The JOC program would be implemented for work potentially at any County-owned facility, County-leased facility, or County infrastructure project.

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 3 is not approved, the County will not have the resources to support the JOC program nor will it have the resource to complete deferred maintenance projects as described in the Facilities Lifecycle Investment Program (FLIP) report and other County construction projects involving repair, remodeling and other repetitive work.