



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 10, 2020

Subject: Lease Amendment for 1340 Arnold Drive, Suite 110, Martinez, for Contra Costa Health Plan Provider Relations.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease amendment with RPE MUIR, LLC, for the office space located at 1340 Arnold Drive, Suite 110, Martinez, to extend the term of the lease through May 31, 2022, at an annual rent of \$59,688, with no rent increases, for continued occupancy by Contra Costa Health Plan Provider Relations.

FISCAL IMPACT:

100% General Fund Cost Center 6123

BACKGROUND:

This space has served as the office for Contra Costa Health Plan Provider Relations unit of the Health Services Department since 2007. This operation continually provides credentialing and contracting of the providers and vendors delivering services to the Health Plan members, publishing and maintaining a provider directory both on-line and hard copy, publishing provider newsletters and a provider manual to update the network of providers of changes to benefits and new developments, regulations and guidelines, submission of mandated reports to the Department of Health Care Services and the first point of contact

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Julin Perez, 925.
957-2460

cc:

with the health plan for providers. The space continues

BACKGROUND: (CONT'D)

to meet the requirements for this operation. By extending the lease term and allowing this operation to remain active at this location, the County will save money in relocation expenses and rents.

CONSEQUENCE OF NEGATIVE ACTION:

If the lease extension is not approved, the Health Services Department may experience interruptions in its ability to provide the delivery of services to Contra Costa Health Plan members and the County community.

ATTACHMENTS

Lease Amendment