



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 17, 2020

Subject: Execute a contract with MNS Engineers Inc., to provide on-call land development engineering services, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with MNS Engineers, Inc., in an amount not to exceed \$250,000 to provide on-call land development engineering services for the period December 1, 2020 to November 30, 2023, Countywide. (All Districts) Project No.: Various.

FISCAL IMPACT:

100% Developer Fees.

BACKGROUND:

The Public Works Department is involved in the review of land development projects throughout the County. As part of this regular work, consultant services are required to augment staff and provide special technical assistance on an on-call basis. After a solicitation process, MNS Engineers, Inc. was one of two firms selected to provide land development engineering services. These services include researching, writing, reviewing, and preparing conditions of approval for land development entitlements, as well as plan checking for conditions of approval compliance.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/17/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 17, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Randolph Sanders (925)
313-2111

CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of the Board of Supervisors, the Public Works Department will be unable to complete land development engineering projects in a timely manner, therefore delaying completion of current and future land development projects.

ATTACHMENTS

MNS Engineers Inc., Consulting Services Agreement