



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 3, 2020

Subject: Declare vacancy on the Commission for Women and Girls

RECOMMENDATION(S):

REMOVE Ms. Deborah Cowans from an At Large Alternate Seat on the Commission for Women and Girls; DECLARE the At Large Seat vacant, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Executive Committee of the Commission for Women and Girls.

FISCAL IMPACT:

NA

BACKGROUND:

Upon reviewing Ms. Cowans' attendance record and in accordance with the Commission's current bylaws, the Commission's Executive Committee has made the recommendation to remove Ms. Cowans from her current position At Large Alternate Seat. The Commission Chair and members of the membership committee attempted to contact Ms. Cowans on several occasions and were unsuccessful in receiving a response. This will leave vacant the At Large Alternate Seat which expires on February 28, 2023. The Commission has a total of 16 members including a representative from each of the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/03/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Dennis Bozanich
925-655-2050

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Ms. Cowans will remain in the seat and the Commission may have difficulty maintaining quorums.

CHILDREN'S IMPACT STATEMENT:

NA