To: Board of Supervisors

From: Sharon L. Anderson, County Counsel

Date: November 3, 2020

Contra
Costa
County

Subject: Conflict of Interest Code for the Human Resources Department

RECOMMENDATION(S):
APPROVE amended Conflict of Interest Code for the Contra Costa County Human Resources Department ("HRD"), including the list of designated positions.

FISCAL IMPACT:
None.

BACKGROUND:
HRD has amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board for approval pursuant to Government Code sections 87306 and 87306.5. The changes include correction of numbering errors throughout and an updated list of positions designated to file conflict of interest statements. These changes will ensure that the Conflict of Interst Code accurately reflects the current positions and organizational structure used by HRD. A strike-out version of the Conflict of Interest Code is attached as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:
None.

☑ APPROVE	☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR	☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/03/2020** ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
ATTESTED: November 3, 2020
David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia A. Schwerin, Deputy County Counsel, (925) 655-2200

By: June McHuen, Deputy

cc: David Twa, Clerk of the Board of Supervisors,   Cynthia A. Schwerin, Deputy County Counsel,   Ann Elliott, Interim HR Director, Human Resources Department

ATTACHMENTS

Exhibit A - Conflict of Interest Code of the Human Resources Department

Exhibit B - Conflict of Interest Code of the Human Resources Department - STRIKEOUT