



Contra  
Costa  
County

To: Board of Supervisors  
From: Deborah R. Cooper, Clerk-Recorder  
Date: November 3, 2020

Subject: Ratify the execution of a Use Agreement for Polling Sites in Walnut Creek

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**RECOMMENDATION(S):**

RATIFY the execution of a Facility Rental Agreement by the Clerk-Recorder, or designee, indemnifying the City of Walnut Creek, for the Clerk-Recorder's rental of the parking lot at Heather Farms for the November 2020 Election.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Elections Division of the Clerk-Recorder's Office will provide 153 polling places throughout the County. Sites that will be utilized include Shadelands Art Center and Heather Farms in Walnut Creek. The Facility Rental Agreement and Use Agreements for these sites all contain an indemnification provision, whereby the County agrees to indemnify the City of Walnut Creek for use of these sites as voting locations.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Elections Division will not be able to use these sites as voting locations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **11/03/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Scott O. Konopasek,  
925-335-7808

By: June McHuen, Deputy

cc: