



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 3, 2020

Subject: Approve and Authorize a lease amendment for Veterans Services at 2101 Vale Road, Suite 302, San Pablo.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or Designee, to execute the first amendment to lease with Helge Theiss-Nyland and Patricia Theiss-Nyland, Trustees of the Helge Theiss-Nyland and Patricia Theiss-Nyland 2006 Trust to extend the term through April 30, 2025, for approximately 620 square feet of office space located at 2101 Vale Road, Suite 302, San Pablo for continued occupancy by Veterans Services. The initial annual rent is \$15,624 with annual increases thereafter.

FISCAL IMPACT:

This amendment will obligate the County to pay rent of approximately \$82,980 over the five-year term. (100% General Fund)

BACKGROUND:

Veterans Services – San Pablo Outstation provides a wide variety of services for veterans, survivors and dependents including assistance with obtaining VA service-related benefits, disability and needs-based benefits, vets life insurance and educational benefits for vets and dependents, home loan guarantees and burial benefits. This amendment provides for the County's continued occupancy by Veterans Services at this location.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/03/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stacey Sinclair, 925.
957-2464

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the amendment to lease for the continued operation of Veterans Services at this location would result in having to relocate to another suitable location at increased rent, together with the associated expenses of moving and constructing new tenant improvements.

ATTACHMENTS

Lease Amendment