



Contra
Costa
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: November 10, 2020

Subject: ADVERTISE for the 2021 On-Call Landscaping Services Contract(s)

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for the 2021 On-Call Landscaping Services Contract(s) for general landscaping services at various County sites, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

The Public Works Department is requesting to conduct a formal solicitation for on-call landscaping services. A Notice to Bidders would be placed in the Contra Costa Times and several building exchanges in accordance with Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission. On-call landscaping contracts are on an as-needed basis, utilized when the demand for landscaping services exceeds staffing levels. Under this solicitation, the awarded contractors would conduct general landscaping, including but not limited to: installation and repair of irrigation and drainage systems, retaining walls, concrete, weed abatement and minor

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

grading and compacting. Both of the existing on-call landscaping contracts are due to expire June 30, 2021.

BACKGROUND: (CONT'D)

The Public Works Department intends to award at least one (1), but not more than three (3) contracts, total of contracts not to exceed \$4,000,000 to the lowest, responsive and responsible bidder(s). Each contract will have a term of three (3) years with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

If the request to advertise is not approved, the Public Works Department will not be able to advertise for landscaping services.