

To: Contra Costa County Housing Authority Board of Commissioners

From:

Date: December 8, 2020



Contra  
Costa  
County

Subject: 2021 Meeting Schedule for the Housing Authority Board of Commissioners

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## **RECOMMENDATIONS**

ADOPT the proposed 2021 meeting schedule for the Housing Authority of the County of Contra Costa Board of Commissioners, which has been coordinated with the Contra Costa County Board of Supervisors and the Contra Costa County Fire Protection District Board of Directors:

March 9

May 18

July 13

September 14

December 7

## **BACKGROUND**

Each year, the Board of Commissioners adopts a meeting schedule that designates regular meeting dates and any dates on which meetings must be canceled in anticipation that a quorum of the Board will not be present. The proposed meeting schedule provides 5 meetings for the Board of Commissioners and has been coordinated with the Contra Costa County Board of Supervisors and the Contra Costa County Fire Protection District. The

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Action of Board On: **12/08/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF COMMISSIONERS**

AYE: John Gioia,  
Commissioner  
Candace Andersen,  
Commissioner  
Diane Burgis,  
Commissioner  
Karen Mitchoff,  
Commissioner  
Federal D. Glover,  
Commissioner

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2020

Joseph Villarreal, Executive Director

By: June McHuen, Deputy

Contact: Jami Napier,  
655-2005

cc:

proposed meeting schedule recognizes the

### BACKGROUND (CONT'D)

time demands on the Board members due to their participation on committees, and numerous regional and local legislative bodies and task forces, which require preparation, attendance, and involve travel. There are legal provisions to schedule a special meeting to address any urgent need that cannot be accommodated in the standing meeting schedule.

The 2021 proposed meeting schedule has been prepared in consultation with the incoming Board Chair and the County Administrator and is recommended for the Board's adoption. The Board of Supervisors has already adopted its schedule.

### FISCAL IMPACT

No fiscal impact.

### ATTACHMENTS

2021 Meeting Schedule