



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: November 3, 2020

Subject: Workforce Innovation and Opportunity Act, Individual Training Accounts

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to process payments for tuition and training expenses and to execute contracts with local employers to partially reimburse expenses for on-the-job training and hiring, for eligible Workforce Innovation and Opportunity Act enrolled participants, not to exceed \$625,000, for the period July 1, 2020 through June 30, 2021. (100% Federal)

FISCAL IMPACT:

This Board action will authorize expenditures for the Fiscal Year 2020-2021, for an amount not to exceed \$625,000 per annum. Funding is 100% Federal WIOA funds (CFDA Nos. 17.258, 17.259, 17.278).

BACKGROUND:

The Workforce Innovation and Opportunity (WIOA) Act Public Law 113-128, training services to Adult and Dislocated Workers mandates the provision of training services. An Individual Training Account (ITA) for job training is a training service for participants enrolled in the Adult and Dislocated Worker programs as well as for participants in other

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/03/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres
608-4960

cc:

special extraneous grants. Training services are provided through the

BACKGROUND: (CONT'D)

America's Job Centers of California (AJCC), historically known as the One-Stop Career Centers, and are available to eligible job seeker participants who are determined to be in need of training and are unable to obtain assistance from other sources. Eligible participants are enrolled into WIOA and/or special extraneous grants, accessed for training needs, and placed in occupational trainings with approved schools and vendors. The vendors offering trainings must register and have their training evaluated by the California Employment & Development Department (CA EDD) to be placed on the Eligible Training Provider List (ETPL). Through ITA's, participants receive occupational skills that lead to industry recognized certificates, credentials, licenses or degrees.

On-the-Job Training (OJT) is an allowable and fundable activity under the federal WIOA. Program participants are eligible for and enrolled in the WIOA program and are hired as regular full-time employees by local employers and trained for the positions in which they are placed. Employers are responsible for payroll, associated taxes and worker's compensation for each OJT program participant as outlined in a Master Worksite Agreement. Through the Master Worksite Agreement/OJT contract, occupational training is provided for participants in exchange for reimbursement ranging from up to 50% to 75% percent of the wage rate to offset the employer's training costs for a specific period of time. In addition to a training plan of the skills to be learned, the OJT contract sets forth the duration of the contract (based on the participant's training needs) and the reimbursement rate (based on participant's characteristics or barriers to employment.) Positive Features/Intent of OJT Program are:

The OJT program helps employers recruit, pre-screen, hire and train new employees in the specific skills that are needed to help the business thrive and The participant starts as a permanent employee, receives training in a work setting while gaining knowledge of the job and acquiring and applying occupational skills. Reimbursement invoices/demands are submitted for each client employed through the OJT Program. Invoices are reviewed by Workforce Development Board staff for accuracy and submitted to the Employment and Human Services Fiscal Unit for payment.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval, participants in WIOA and/or special extraneous grant programs will not have access to classroom instruction and job trainings that lead to self-sufficiency, which would adversely impact these participants. Local businesses will have fewer qualified candidates for positions, and the local Workforce Development Board will be out of compliance with WIOA Section 134, by not meeting expenditure requirements.