



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 20, 2020

Subject: Add one (1) Infection Prevention and Control Program Manager-Project position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25635 to add one (1) Infection Prevention and Control Program Manager-Project (VWS1) (represented) position at Salary Plan and Grade ZZX-1004 (\$11,378.40 - \$13,195.46) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will cost approximately \$286,216.52. This position will be funded by 75% FEMA and 25% General Fund match.

BACKGROUND:

This position is in response to the COVID-19 pandemic and the County's responsibilities under the various State and Local Health Orders, Center for Disease Control (CDC) Guidelines, Cal/OSHA regulations and State Legislation requirements under SB 1159 and AB 685.

The Infection Prevention and Control Program Manager will oversee employee contact tracing, reporting COVID-19 positive employees to the respective Local Health Department where the employee resides, and maintain compliance of SB 1159 that includes: receiving

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/20/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares (925)
957-5250

cc:

and reviewing reports of COVID-19 positive employees from all Departments; ensuring all required data is reported; establishing and maintaining a mechanism to track COVID-19

BACKGROUND: (CONT'D)

employees across all work locations; and determining when an outbreak has occurred using the criteria as set forth in SB 1159.

Employer reporting requirements are necessary in determining an outbreak under SB 1159. Under SB 1159, when a County department knows or reasonably should know that an employee has tested positive for COVID-19, whether it is industrial or non-industrial, the department must report to the Risk Management Workers' Compensation Unit or designee, by electronic mail or fax with the required data within 3 business days. Thereafter, the employer (the County in this case) is required to report to the Local Health Department (LHD) in the jurisdiction in which the Employer is located and the LHD where the infected worker resides.

CONSEQUENCE OF NEGATIVE ACTION:

Untimely reporting or non-reporting is subject to a civil penalty in the amount of up to \$10,000 to be assessed by the Labor Commission.

ATTACHMENTS

P300 No. 25635