



**Contra
Costa
County**

To: Board of Supervisors
From: Karen Caoile, Director of Risk Management
Date: October 20, 2020

Subject: Contract Amendment for Tuell & Associates, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Risk Management to execute a Contract Amendment Agreement with Tuell & Associates, Inc. to increase the payment limit by \$102,000 to a new payment limit of \$502,000 for workers' compensation and risk management staffing services during the term of November 1, 2019 through October 31, 2020.

FISCAL IMPACT:

Costs for workers' compensation claims administration services is funded through the Workers' Compensation Internal Service Fund.

BACKGROUND:

Tuell & Associates, Inc. provides expert experienced temporary staff specializing in claims processing and risk management services. Due to retirements, additional temporary staff is needed to process claims in a timely manner and avoid penalties for delayed payments caused by staffing shortages. Tuell & Associates, Inc. has the highly experienced staff necessary to temporarily fill the vacant positions while we recruit to hire permanent staff.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/20/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Karen Caoile
925-335-1400

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Risk Management will not be able to efficiently process the County's claims to satisfy current regulations.