To: Board of Supervisors

From: Melinda Cervantes, County Librarian

Date: October 13, 2020

Contra
Costa
County

Subject: Transfer Positions 6065 & 17186 from the Library to Department of Information Technology

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25610 to transfer position 17186 Network Administrator I (represented) and position 6065 Information Systems Project Manager (represented), and incumbents from the Library to the Department of Information Technology.

FISCAL IMPACT:

Costs for the aforementioned positions will be charged back to the Library.

BACKGROUND:

In January 2020, the Library's network was compromised resulting in a security breach that severely affected both external and internal operations. Measures taken to eliminate the breach were significant, and outside experts were required to assess and deploy effective security solutions. As with most departments in the County, Library IT employees need ongoing training to stay current with best practices. To institute and maintain a new level of

☑ APPROVE	☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR	☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/13/2020**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 13, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Alison McKee (925) 608-7790

cc: Alison McKee

security, the Library would like to partner with the Department of Information Technology (DoIT) to ensure the Library's operations will be protected.

BACKGROUND: (CONT'D)

As such, two positions currently assigned to the Library will be transferred to DoIT. Once the positions are transferred and the staff are adequately trained, they will coordinate IT operations for the Library and play a lead role in the restructure of the Library network.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Library not partner with DoIT, there will be insufficient support of the Library IT network.

ATTACHMENTS

P300 25610 Transfer Two IT Positions from Library to DoIT