



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: October 20, 2020

Subject: Cancel one Fingerprint Examiner II and Add one Sheriff's Specialist

RECOMMENDATION(S):

ADOPT Personnel Adjustment Resolution No. 25637 to cancel one (1) Fingerprint Examiner II (64VG) (represented) position (#3111) at salary plan and grade VN5 1578 (\$6,908.75-\$8,607.58) and add one (1) Sheriff's Specialist (64VE) (represented) position at salary plan and grade VN5 1285 (\$5,169.00-\$6,440.03) in the Office of the Sheriff.

FISCAL IMPACT:

An annual savings of \$39,280 to the Office of the Sheriff General Fund of which \$8,306 is retirement cost savings

BACKGROUND:

Due to a restructuring of duties within the Sheriff's Forensic Services Division, the reduction of a Fingerprint Examiner II to a Sheriff's Specialist will better align job functions with an appropriate classification and provide a cost savings for other operational needs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/20/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Hallie Wachowiak
(925) 655-0003

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this change in position classification will impede the ability of the Forensics Division to better align job functions with an appropriate classification and provide a cost savings for other operational needs. This directly effects staff workload, which negatively effects the time sensitive processing of evidence.

ATTACHMENTS

P300 25637