



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: October 20, 2020

Subject: 2020 Head Start Delegate Agency Contract Amendment

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an amendment to the Head Start Delegate Agency Agreement with First Baptist Church of Pittsburg, California, to increase the payment limit by \$316,931 from \$2,202,788 to a new payment limit of \$2,519,719 to fund compensation increases, expanded fringe benefits, provide various staff training, and COVID-19 expenses.

FISCAL IMPACT:

The payment increase is funded by the U.S. Department of Health and Human Services, Administration for Children and Families as follows:

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/20/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Christina Reich, Haydee Ilan

FISCAL IMPACT: (CONT'D)

\$43,896 of cost-of-living adjustment (COLA) funding;

- \$47,181 of Quality Improvement (QI) funding effective 07/01/20, to increase staff compensation, expand fringe benefits, and through contractual services, provide various staff training; and
- \$225,854 of CARES Act funding for expenses related to the prevention and spread of COVID-19 in the operation of First Baptist's regular school year based Head Start programs and for the operation of First Baptist's emergency COVID-19 summer Head Start program.

The U.S. Department of Health and Human Services, Administration for Children and Families recognizes the lack of resources in the communities adversely affected by coronavirus and has granted a waiver of non-federal match obligations.

CFDA NO. 93.600 (100% Federal)

BACKGROUND:

On September 10, 2019 (C. 75), the Board of Supervisors (Board) approved and authorized the submission of the 2020 Head Start grant application to the U.S. Department of Health and Human Services, Administration for Children and Families (ACF), to continue the Provision of Head Start services in Contra Costa County. The grant application included the plan and budget submitted by the County's Head Start Delegate Agency, First Baptist Church of Pittsburg, California. The Board approved the Delegate Agency contract on February 11, 2020 (C.80).

Likewise, the Board approved receipt of the cost-of-living-adjustment (COLA) and Quality Improvement (QI) funding from ACF at its May 12, 2020 meeting (C.40).

Subsequently, the Board also approved receipt of COVID-19 funding (CARES Act 2020) for Head Start and Early Head Start Childcare programs from ACF at its June 23, 2020 meeting (C.23).

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the First Baptist Church of Pittsburg, California will not receive the CARES Act 2020 funds and the Cost of Living and Quality Improvement increase awarded by the Federal government for Head Start programs.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education,

nutrition, and health services to low-income children throughout Contra Costa County.