



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 20, 2020

Subject: Contract with American Chiller Service, Inc., a California Corporation, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with American Chiller Service, Inc., in an amount not to exceed \$2,000,000, to provide on-call maintenance and repairs of heating, ventilation and air conditioning (HVAC) systems at various County facilities, for the period November 1, 2020 through October 31, 2023, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for maintenance and repairs for all County buildings and facilities. Based on current Facilities Services staffing, HVAC repairs are sublet to outside vendors to meet emergencies or unanticipated maintenance service requests.

The Public Works Department recently conducted a formal solicitation in which a Notice to Bidders was placed in the Contra Costa Times and several building exchanges in accordance with "Cost Accounting Policies and Procedures Manual" of the California Uniform

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/20/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

Construction Cost Accounting Commission. All bids were collected via BidSync #2006-412. American Chiller Service, Inc., was one of three lowest, responsive and

BACKGROUND: (CONT'D)

responsible vendors awarded for this work. The contract will have a term of three (3) years with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. Facilities Services is requesting a contract with American Chiller Service, Inc., to be approved for a period covering the next three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, heating, ventilation and air conditioning repair services with American Chiller Service, Inc., will be discontinued.