



**Contra
Costa
County**

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: September 22, 2020

Subject: RECOMMENDATION FOR APPOINTMENT TO THE CONTRA COSTA TRANSPORTATION
AUTHORITY CITIZENS ADVISORY COMMITTEE

RECOMMENDATION(S):

REAPPOINT Patricia Mantelli Bristow (Byron area) to the County seat on the Contra Costa Transportation Authority Citizens Advisory Committee (CCTA CAC) to a new four-year term ending on March 31, 2023.

FISCAL IMPACT:

No County cost. If authorized, CAC members may be reimbursed by the CCTA for travel expenses incurred to attend meetings.

BACKGROUND:

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation, and involvement in CCTA's administration of the Transportation Expenditure Plan (Measure J 2004) and Growth Management Program. The CAC comprises 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns and the County); and three "at-large" members who should be residents of Contra Costa and are nominated by community-based stakeholder organizations within Contra Costa and subsequently appointed to the CAC by CCTA.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY
ADMINISTRATOR

☒ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/22/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 22, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea
(925) 655-2056

By: Stacey M. Boyd, Deputy

The CAC County Representative reviews and provides citizen input on transportation projects and programs on behalf of Contra Costa County, with the objective of advising and providing recommendations

BACKGROUND: (CONT'D)

to the CCTA Board Members. The County representative serves a four-year term in a volunteer capacity and is eligible for reimbursement for travel expenses by CCTA.

The term for the County representative position, currently held by Patricia Bristow, expired in March 2019. After being informed by CCTA staff about the expired position, County staff advertised a recruitment for the position for a period that included the entire month of August 2020. A memo (Exhibit A) was sent to the Board of Supervisors informing them of the vacancy. In addition, Contra Costa Television (CCTV) forwarded a news release (Exhibit B) to various daily and weekly newspapers and publications for countywide public advertisement. Information about the vacancy and an application was made available on the County website (<https://www.contracosta.ca.gov/6408/Boards-and-Commissions-Database>).

County staff received no applications during the recruitment period. However, prior to the recruitment period, staff had received four applications for the position. County staff reached out to each of the four applicants to confirm their continued interest in serving as the County Representative. Two of the four applicants were deemed ineligible because they did not meet residency requirements (CAC bylaws require the County Representative to be a resident of the unincorporated County).

The Internal Operations Committee considered the two eligible candidates -- incumbent Patricia Bristow (Byron area) and Nazanin Shakerin (Alamo area) -- at its September 14 meeting, and recommends the reappointment of current County Representative Patricia Bristow. The IOC recommends Ms. Bristow because she served the CAC well during her first one and one-half terms since 2014, and represents the eastern portion of the county, which has historically been underrepresented. Ms. Bristow has also served on several community organizations, including the Brentwood Union School District Foundation Board, the John Marsh Historic Trust Board, and the Union Cemetery District Board. Ms. Bristow received her B.S. and teaching credential from Colorado State University and M.S. in Organization and Leadership from the University of San Francisco.

Ms. Shakerin (Alamo area) has a professional and technical transportation engineering background and already serves as the District II Representative on the County Iron Horse Corridor Management Program Advisory Committee and as a County Representative on the Metropolitan Transportation Commission Regional Measure 3 Independent Oversight Committee. While very highly qualified, the IOC believes Ms. Bristow, having a less technical background, to be a better fit for the citizens advisory committee.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board elect not to reappoint Ms. Mantelli Bristow, the County will be unrepresented on the CCTA CAC.

ATTACHMENTS

