



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 22, 2020

Subject: Great Plates Delivered Program Contract

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to execute on behalf of the County a contract with RLW Properties, LLC in an amount not to exceed \$383,467.50 to prepare, provide and deliver a maximum of 225 meals a day to 75 program eligible adults for the period of September 22, 2020 through December 08, 2020, on the condition of Federal Emergency Management Agency's Public Assistance (FEMA) funding being available for meal services under the Great Plates Delivered Program.

**FISCAL IMPACT:**

Contract expenditures will not exceed \$383,467.50 for the period of September 22, 2020 through December 08, 2020. Expenditures will initially be funded with County General Funds and submitted to the FEMA program for up to 75% Federal reimbursement and to the California Office of Emergency Services (CalOES) for 18.75% State of California Disaster Assistance Act funding, and 6.25% will remain County funds. Any expenditures not fully reimbursed at 75% Federal FEMA funds will be County funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/22/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 22, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Tracy Murray 925  
608 4805

cc:

## BACKGROUND:

On April 24, 2020, Governor Gavin Newsom announced the launch of a first-in-the-nation Great Plates Delivered program (Program). The Program is designed to support adults 65 and older and adults 60-64 who are at high-risk from COVID-19, in staying home and staying healthy by delivering three nutritious meals a day, and also provide essential economic stimulus to local businesses and workers struggling to stay afloat during the COVID-19 crisis. On May 1, 2020, the County Administrator submitted a letter of interest in participating in the Program to CalOES. The letter of interest presented a Program plan of a maximum of 500 participants a day, receiving three meals a day, provided by a maximum of 10 local restaurants. On May 26, 2020, the Board determined that it is necessary to appropriate monies from the General Fund as authorized by Government Code Section 26227 to contribute toward the cost of meals for specified older adults residing in Contra Costa County during the coronavirus disease 2019 (COVID-19) pandemic as part of the State of California's Program and ratified the execution of contracts with Taheri's Mediterranean Restaurant and GDCC Kitchens. On July 14, 2020, the Board ratified execution of a contract with Agave Grill Corporation. Ratification of the execution of the contract between the County and RLW LLC will enable Contra Costa County to serve an additional 75 vulnerable older adults. Consistent with Program specifications, the contractor will be paid an amount not to exceed \$66 per person per day during the terms of the contract. The authorization and approval to execute an amendment of this contract is on the condition that FEMA funds continue to be available. For any amendment executed, consistent with Program specifications, the contractor will be paid an amount not to exceed \$66 per person per day

## CONSEQUENCE OF NEGATIVE ACTION:

The execution of the contract will not be authorized.