



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: September 15, 2020

Subject: FAA Grant Funding for Construction of an ARFF & General Aviation Terminal Building at Buchanan Field Airport

**RECOMMENDATION(S):**

**AUTHORIZE** the Director of Airports, or designee, to submit applications to the Federal Aviation Administration (FAA) for grants totaling approximately \$8,700,000 to construct a replacement terminal building, aircraft rescue and firefighting (ARFF) facility, and administrative offices space at Buchanan Field Airport in Concord (the Project).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/15/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 15, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee  
925-681-4200

cc:

### RECOMMENDATION(S): (CONT'D)

AUTHORIZE the Director of Airports, or designee, to submit applications to the California Department of Transportation-Division of Aeronautics (Caltrans) for grants totaling approximately \$300,000 to construct the Project.

**APPROVE and AUTHORIZE** the Chair of the Board of Supervisors or the Director of Airports to sign one or more Statement of Acceptance, or similar document, to accept grant funds from the FAA in conjunction with the Project.

**APPROVE and AUTHORIZE** the Chair of the Board of Supervisors or the Director of Airports to sign one or more Acceptance of Funds, or similar document, to accept grant funds received from Caltrans in conjunction with the Project.

### FISCAL IMPACT:

There is no negative impact on the General Fund. The total expected cost of the Project is \$12,000,000, of which approximately \$9,000,000 is eligible for grant funding from the FAA or Caltrans. The FAA has indicated that it will initially grant funds in the approximate amount of \$6,000,000 to construct the ARFF portion of the building and that it may subsequently approve an additional \$3,000,000 of grant funds. Any shortfall between FAA grants and the cost of the project would be borne by a combination of grant funding from Caltrans and the Airport Enterprise Fund. The expected maximum exposure to the Airport Enterprise Fund is \$6,000,000.

### BACKGROUND:

The Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008, identifies a new general aviation terminal (Terminal) on the capital improvement list. The Terminal will replace the existing terminal building located at 181 John Glenn Drive. The new building will include space for the Public Works-Airports Division administrative staff, Airport Rescue and Fire Fighting (ARFF) staff/equipment, public terminal space to support scheduled/unscheduled air service providers, office space for aviation businesses, and general public meeting space. The Airports Division currently rents office space from one of the airport businesses and moving those functions into the new building will result in long-term savings to the Airport Enterprise Fund.

This FAA grant funding request is consistent with the Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008. On February 27, 2018, the Board authorized the acceptance of an FAA grant to design the terminal building. The environmental reviews, CEQA and NEPA, have been completed and the building design is approximately 95% complete. It is now time to submit applications for FAA grants to begin construction of the Terminal.

The estimated total project construction cost is \$12,000,000, of which approximately 50%, or \$6,000,000, is related to the ARFF function, 25%, or \$3,000,000, is associated with the terminal building, and the final 25%, or \$3,000,000, is related to public areas and Airports

Division office space. The cost of constructing public areas and the Airports Division office space are ineligible for FAA grant funding. The Airport Enterprise Fund will fund the grant match and all non-grant eligible costs, estimated at \$3,000,000, including the construction of the Airport's administrative office.

CONSEQUENCE OF NEGATIVE ACTION:

If the Airport is not able to apply for, and accept, grant funding from the FAA and Caltrans for the Project, the Terminal will not be constructed. Failing to construct the Terminal would inhibit growth at Buchanan Field Airport, leave one of the major development goals of the 2008 Airport Master Plan (construction of the Terminal) unfulfilled, and cause the Airports Division to have to continue to rent office/ARFF space at the Buchanan Field at a cost of approximately \$6,500 per month.